

## **DEAKIN EDUCATION ABROAD PROGRAM STUDENT AGREEMENT**

I \_\_\_\_\_ agree to accept a placement in Deakin University's International Exchange Program (the "Program") on the following terms and conditions:

### **1. PARTICIPANT FEE**

I agree to ensure that I have already paid the participant fee of \$110. I acknowledge that the fee is non-refundable.

### **2. EXPENSES**

I agree to pay all expenses associated with my participation in the Program, including but not limited to:

- (a) HECS fees. All fees will be at the rate being charged by Deakin University in the trimester in which the exchange commences;
- (b) The cost of text books and educational supplies required for the Program;
- (c) All travel, visa, accommodation and living expenses associated with my participation in the Program;
- (d) All health insurance costs and medical and pharmaceutical expenses incurred for my benefit; and
- (e) All costs resulting from the modification or termination of my participation in the Program.

### **3. VISAS**

I agree that I am responsible for obtaining appropriate visa or entry documents prior to my departure.

### **4. HEALTH AND SAFETY**

#### **Travel Insurance**

I agree that I am responsible for obtaining insurance that will provide me with *comprehensive* medical and health coverage for the duration of my participation in the Program.

#### **Contact with Embassy/Consulate**

I understand that I am required to register with the Australian Embassy or Consulate in the host country/ies on arrival.

#### **Deakin Information**

I acknowledge that I have been requested to attend and participate in pre-departure briefings conducted by Deakin University; I understand non-attendance will lead to the termination of my exchange.

I acknowledge I will receive and read the pre-departure guide, particularly the section relating to health and safety issues.

### **5. UNIVERSITY FUNDS**

I acknowledge that Deakin University is not obliged to provide any funds to assist with the payment of any of the expenses referred to in this document unless it has agreed to do so in a signed letter addressed to me. If Deakin University does provide funds for any expenses, I agree to repay those funds at Deakin University's request if I do not complete the Program or if my participation in the Program is terminated either by Deakin University or the host institution.

### **6. DISCLOSURE OF PERSONAL INFORMATION**

I consent to the disclosure by Deakin University of any personal information about me, including my academic record, in any or all of the following circumstances:

- (a) If Deakin University believes the disclosure would assist any hospital or other medical provider
- (b) If Deakin University believes the disclosure would assist in satisfying my immigration or visa requirements during the Program or otherwise facilitate my travel
- (c) If Deakin University believes the disclosure is required to enable or assist me to obtain funds; and
- (d) In any other circumstance in which Deakin University believes the disclosure of the personal information is warranted.

## **7. ENROLMENT AND DURATION OF THE PROGRAM**

I understand that my placement on the exchange will be limited to the period specified in the letter of offer.

I understand that it is my responsibility to ensure that I am correctly enrolled at Deakin University and my host institution for the duration of my program. I acknowledge that I must submit an exchange enrolment form to my faculty prior to going on exchange.

I understand that I am required to undertake the equivalent of a full-time study load for the duration of my program.

I understand any changes to my study plan will require further approval from my faculty enrolment officer.

I understand I am expected to sit the exams at the times and dates scheduled by the host university; I understand I am liable for any costs involved in sitting any of these exams at Deakin University as opposed to at the host university.

## **8. UNFORESEEN EVENTS**

I understand that due to the international aspect of the Program, events beyond the control of Deakin University may occur including the outbreak of war, civil unrest or natural disasters and that these may require a modification or termination of my participation in the Program. I agree that Deakin University may modify or terminate my participation in the Program in these circumstances.

## **9. RULES AND REGULATIONS**

I understand that I am subject to the rules and regulations of both Deakin University and the host institution and that failing to abide by them could result in the immediate termination of my participation in the Program.

## **10. AMBASSADORSHIP**

I acknowledge that being a representative and ambassador of Deakin University and Australia is an important part of the Program. I undertake to conduct myself in a manner that will not offend either the laws of the host country or the cultural norms or behaviour pattern of the people of the host country. I agree to complete all of my enrolled overseas units successfully and will allow Deakin University to terminate my participation in the Program if I fail to maintain what Deakin University considers to be an acceptable standard of conduct.

## **11. ONGOING OBLIGATIONS**

On my return from the Program, I agree to assist the Education Abroad Office as much as possible to:

- (a) Update information regarding the host institution and activities;
- (b) Assist students participating in the Program in the following years;
- (c) Assist with the provision of support services to exchange students coming to Deakin University;
- (d) Participate in orientation activities for international exchange students;
- (e) Complete an exchange evaluation and report.

Name: (please print) \_\_\_\_\_

Address (not PO Box): (please print)

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date:        /        /20